



My Learning Inventory

Test User

Email Address: test.user@email.com

Target Career: Medical Records and Health Information Technicians

Target Program: ICD-10 Medical Coding
Award of at least 1 but less than 2 academic years
Carroll Community College

College Courses

Credit Hours Earned

Econ (101)

University Of SoCal - 2001

3

Military Training

Credit Hours Recommended by ACE

A/OA-10 Instructor Pilot Upgrade (AF-1704-0284)

Air Force

Instructional Methodology: 1 hourAdvanced Flight Laboratory: 2 hoursInstructional Methodology: 1 hourAdvanced Flight Laboratory: 2 hoursInstructional Methodology: 1 hourAdvanced Flight Laboratory: 2 hours

9

Professional Training

Credit Hours Recommended by ACE

Leadership Grid (AGES-0007)

A. G. Edwards & Sons, Inc.

Leadership: 3 hoursManagement: 3 hours

6

National Exams

Fundamental Payroll Certification Examination (APAE-0002)

American Payroll Association (APA) Certified Payroll Professional Examination

3 semester hours in payroll accounting, 1 semester hour in taxation, 1 semester hour in principles of accounting, 1 semester hour in general management, 1 semester hour in information systems and 1 semester hour in business mathematics for a total of 8 semester hours.In the lower-division baccalaureate/associate degree category, 3 semester hours in payroll accounting, 1 semester hour in taxation, 1 semester hour in principles of accounting, 1 semester hour in general management, 1 semester hour in information systems and 1 semester hour in business mathematics for a total of 8 semester hours.

Addendum: Course Details

Military Training

A/OA-10 Instructor Pilot Upgrade (AF-1704-0284)

Air Force

Alternate Title: Instructor Pilot Upgrade

Objective: Upon completion of the course, the student will be able to instruct and evaluate flight crew members in dynamic high-activity flight management areas.

Instruction: This course consists of classroom lectures, programmed or computer-based training and appropriate aircraft and flight training laboratory experiences.

Additional Credit Info: In the Graduate degree category: Track IPA: 1 semester hour in instructional methodology and 2 in advanced flight laboratory. Track IPB: 1 semester hour in instructional methodology and 2 in advanced flight laboratory. Track IPC: 1 semester hour in instructional methodology and 2 in advanced flight laboratory.

Professional Training

Leadership Grid (AGES-0007)

A. G. Edwards & Sons, Inc.

Objective: Upon successful completion of this course, participants will be able to analyze their own management/leadership style and its impact on others; use critique to learn faster from their own experience; develop effective teamwork skills; analyze how their behavior may work against them and how to change those behaviors; and identify the impact of company climate on managerial/leadership behavior.

Instruction: Major topics covered in the course are: Grid concepts; the use of critique; Grid styles and conditions for change; effective teamwork; developing a team strategy for improvement; personal vision and goals; strategies for change; intergroup relationships; team and organizational culture; implementing organizational change, and planning a personal improvement strategy. Methods of instruction include lecture, whole group discussion, team exercises and case studies, and critique sessions on individual, team activities; team critique of activities; cross-team critique of individual and team activities; instructor feedback; and pre-post shift in Grid styles assessment.

Description: 51 hours. participants will be able to analyze their own management/leadership style and its impact on others; use critique to learn faster from their own experience; develop effective teamwork skills; analyze how their behavior may work against them and how to change those behaviors; and identify the impact of company climate on managerial/leadership behavior.

Goals: To achieve quality leadership skills.

Additional Credit Info: In the Upper-division baccalaureate category: 3 semester hours in leadership or management.

National Exams

Fundamental Payroll Certification Examination (APAE-0002)

American Payroll Association (APA) Certified Payroll Professional Examination

Alternate Title: Fundamental Payroll Certification

Description: A scaled score of 300 is necessary to pass. this exam measures basic knowledge covering payroll concepts and procedures, tax reporting and payroll accounting.